

# Dunedin Rudolf Steiner School Board Meeting

Tuesday 10 February 2026 from 5.30pm

*The Board is legally responsible for the school. Our role is to watch the far horizon, to support its direction as a Steiner school, and to ensure it arrives safely within the law. The Board provides guidelines within which the staff manage the school.*

Present: Anna Noble (AN), Esther Gilbert (EG), Trisha Geraets(TG), Zoë Cummings (ZC), Margo Lett (ML), Tony Miles (TM), Nina Veenstra(NV), Kussi Hurtado (KH), Clare Ridout (CR), Michelle McGrath(MM)

Apologies- none

1. Conflicts of interest, minutes, matters arising	Who
<p>The hui started with a karakia and a waiata.</p> <p><b>Special Character Reading</b> – the Art of Attentiveness. Interesting reading.</p> <p>Question re looking to attentiveness of maintenance of site. Mention of handy doers group, caretaker, parent work bees, student awareness of looking after site.</p> <p><b>Register of conflicts of interests</b> –no additional conflicts declared.</p> <p><b>Approval of accuracy of prior minutes of 9<sup>th</sup> December 2025</b> Moved KH , seconded ZC .</p> <p><b>Matters arising:</b> Handy doers have been approached re sanding tables, EOTC approach has been amended. No plan for a 40<sup>th</sup> celebration yet. Plan to have more of a Matariki celebration.</p> <p><b>Authorisation of 6 year olds in kindergarten:</b> One to authorise this time. ZC moved to accept, EG seconded.</p>	

2. Tumuaki/ Principals Report	Who
<p>See attached report. AN also gave feedback on the opening mihi whakatau with staff, and how some of that tikanga fits with the Steiner special character. Will look to a mihi whakatau for class 1 in future. AN also has discussed a list of areas to work on in te Ao Māori over the year.</p> <p><b>Strategic Plan</b> Do we need to keep items in the strategic plan that should be business as usual, but we have so far kept in the plan to keep us accountable. For example in reference to the Professional Development. Board agreed to keep it in the Strategic Plan especially in a year with new teachers. AN will add the implementation of the Attendance Management Plan to the Strategic plan. Board accepts the plan.</p> <p><b>Literacy and Numeracy</b> ML recommended this is shared with the community so that academic results are acknowledged along with all the other areas of the curriculum. CR will put the full report on the website. Board will make a statement in the newsletter in 2 weeks' time.</p>	<p>AN</p> <p>CR ZC</p>

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<b>2. Tumuaki/ Principals Report</b>	<b>Who</b>
<p><b>Attendance Management Plan</b> – has been circulated. Discussion about the need to promote attendance by students and the effect on their learning if they are away. The importance of good attendance and being on time needs to be publicised to the parent community. The Board will issue a statement about this as a separate email. ZC will confer with NV and AN and then issue it. The plan will go on the school website.</p> <p>Clarification provided on the Health – Sexuality education survey of parents. The school consults with the parent community every 2 years.</p> <p><b>Analysis of Variance</b> – noted by the Board. ZC moves to accept the report and the recommendations made, EG seconded.</p>	<p>ZC</p>
<b>3. Review of Delegations</b>	<b>Who</b>
<p>Delegation of up to \$5k agreed to Management from \$2,500. The Acting Principal role will be shared by Trisha G and James G.</p> <p>ZC will sign the schedule. Moved EG, seconded ML.</p>	<p>ZC</p>
<b>4. Proprietors Report</b>	<b>Who</b>
<p>After school care has not been financially viable over the few years this has run so the Trust decided to end the programme with a 4 week notice period. It was asked whether the school could consider a holiday programme? Might be hard to establish one that works within the special character. It is possible an after school program could exist in the future.</p> <p>Another matter discussed at Trust level is that special character enrolment is based on the parents both being supportive of the school approach.</p> <p>KH moved that his report is accepted. MM seconded.</p>	
<b>5. Health and Safety</b>	<b>Who</b>
<p>NV provided the report – as attached. Indoor matters need attention. Civil defence kit to be in place. NV to continue the work on this with management. NV moved report accepted. KH seconded.</p>	
<b>6. Any other business</b>	<b>Who</b>
<ul style="list-style-type: none"> <li>• The Official Information Act request was raised</li> </ul> <p>CR will send the m365 login to anyone who has yet to have them set up. Tony, Margo, and Zoe have them up and running.</p> <ul style="list-style-type: none"> <li>• Pub quiz suggestion - as per proposal.</li> </ul>	

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6. Any other business	Who
How do we vet special character nature of raffle prizes. Could we have a specific purpose eg outdoor classroom set up. Board approved for it to go to props for decision. Proposed EG, seconded KH.	

Next meeting date	
Tuesday 10 <sup>th</sup> March at 5.30pm	

Closing verse. Meeting ended at 7:42 pm

DRAFT