

Dunedin Rudolf Steiner School Board Meeting

Monday 28 March 2022 5.30pm
Partly on Teams

The Board is legally responsible for the school. Our role is to watch the far horizon, to support its direction as a Steiner school, and to ensure it arrives safely within the law. The Board provides guidelines within which the staff manage the school.

Present : Pene Johnstone, Danny Fridberg (Chair), Clare Ridout (Board Secretary), Helen Thomlinson, Emily Czibere, (in person); Zahra Muhammed-Shah, Cassino Doyle, Stefan Roesch (via Teams).

Apologies : Chris Bay,

1. Minutes and matters arising, reminder re conflict of interest	Who
<p>Welcome to all. No conflicts of interest declared.</p> <p>Minutes approved of 21 February approved as accurate. PJ proposed, EC seconded Noted that we may in fact have a fair later in the year. Emily to be added to initials at the foot of the minutes and Trisha removed.</p> <p>Matters arising</p> <ul style="list-style-type: none"> • Emily has effectively been inducted as a Board member re special character as she is a teacher. She will let Danny know if she needs more • Lead testing – CR is undertaking this following info from Mikiah • Principal Appraisal meeting – final version of document will be sent out before May meeting . HT can facilitate the start of the process, can other Board members take on this role for 2022-23? • DF did not write to SEANZ re letter to Chris Hipkins re vaccination. • ZM still to write a piece in newsletter about being a Board member • Literacy and Numeracy report was sent out today • EOTC survey has been drawn up and should be done as part of EOTC internal review. <p>6 year olds – two 6 year olds approved as newly school enrolled but in Kindergarten educated in kindergarten for the remainder of this year. HT moved to approve education of Olivia and Shuaib in the kindergarten, PJ approved.</p> <p>Joint meeting – 14 May – see if the landscape planner can join us then? The Kaupapa could be special character? CD pointed out that the governing bodies need more awareness of this as they are responsible for ensuring it. Could Herbert Wolpert join us so it is facilitated by someone from an anthroposophical perspective and Bela could attend to get a feel for special character. PJ to ask Herbert. Suggested Wednesday 6th April at 4.30pm for a planning meeting. So far EC, PJ, DF, JM, ZM, CD may be available for the planning. CR will send a teams invite out.</p>	<p>CR</p> <p>All</p> <p>ZM</p> <p>EC, PJ, DF, JM, ZM, CD</p> <p>PJ</p> <p>CR</p>

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2. Board timetable	Who
The staff survey- do we plan for it in March. It gets sent out in May. Look at results in June. Meet with Staff to discuss after that. Should develop a process around the staff survey. NZSTA may have a process. DF will check.	DF
The staff survey will probably be the same as the last one so that they can be compared year on year. HT will check it through though to see if anything needs to change	HT
3. Principal Report	Who
HT commented that this is the best report she has seen. Report on Social Science curriculum – no questions. Approved. Report against Annual plan – Special character goal. All tracking well. Peer mentoring has started well. PJ suggested Board members come for a visit to the school. All agreed that was a good idea. Could also invite Props. PJ will send invite, but otherwise PJ will be happy to show people round individually at a time that suits. Clarified that the Maths Management Unit is held by Trisha.	PJ
4. Finance report	Who
See written reports.	
Variance line on first line is probably incorrect – CR to check and provide info.	CR
5. Enrolment Scheme	Who
PJ to write to MoE consultation on scheme to say that Board endorses the amendment to the scheme.	PJ
Check that the preference is staff children and not Board or Trust children.	CR
6. Principal Performance team	Who
HT and DF asked for other Board members to take up this work for 2022. They will assist in handover. Please would all members who intend to stand again as Board members in the new term please consider taking this on.	All
7. Proprietors	Who
Coming close to building finishing. There has been an issue with electricity to the subdivision but this should now be resolved. Staff in kindergarten – some change and issues being addressed. At the last meeting looked at Trust documentation, Trust deed etc. How the Trust works with special character. Kussi has take on H & S portfolio. A priority for work in the near future is to allocate budget to maintenance needs. Also working to push the “master planning”. There is a building meeting on Wednesday.	
8. SEANZ AGM	Who
Is there a board member that may be interested in joining this meeting or a Props member. CR will send invite to Board and Trust. If no-one else goes then PJ or DF could be there.	All CR

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9. Plan for Board self-review	Who
DF will send invites to all members to have chats about how the Board is going. DF will bring broad issues back to the Board if they come up.	DF

10. Other business	Who
Newsletter item to advertise the Board. Invite people to come and visit the Board.	DF
Check if we need to do anything re Board election re appointment of returning officer.	CR
ZM will write her piece on what it is like to be on the Board. ZM may also write a sentence on what each portfolio holds. Will use the Board manual as a reference.	ZM

11. Next meetings	Who
Next Board meeting – Monday 23 May 5.30pm. Online options to be discussed closer to the time	

Meeting closed 7.20pm

Key to Initials : Pene Johnstone (PJ), Clare Ridout (CR), Cassino Doyle (CD), Management Team (MT), Proprietors Trust (Props), Board (BoT), Emily Czibere (EC), Danny Fridberg DF), Helen Thomlinson (HT), Stefan Roesch (SR), Zahra Muhammed (ZM).

Signed:  Date: 24/5/2022