



Proprietors meeting minutes - Rudolf Steiner School Trust Otago

Thursday 11 May 6pm - At the school

Present –Cassino Doyle, Clare Ridout, Anna Noble, Kussi Hurtado, Lenka Blass, Kussi Hurtado..

Apologies : Julie MacLeod

Opening karakia : Kia tau rā ngā manaakitanga a te runga rawa, Ki tēna. ki tēnā o mātou e tau nei,

Kia tūturu ōwhiti whakamaua, kia tīna, tīna, haumie, hui ē, tāiki ē.

1. Reading , Welcome to New Trustee, resignation of another	Who
Reflections on Essentials document page 6 – 10. Value of 6 year olds in kindy was noted, finding your true self and how this aligns with some wellness theories was shared. What is the cost of early academic learning? Perhaps the subsequent loss of motivation. Next time will discuss pages 11 - 15. CR will send out new pages prior to the next meeting.	CR
2. Feedback from SEANZ AGM	Who
AGM conference had good presentations from AIS, Janet Molloy, Kindy finance, etc. Recommend that we continue to engage with AIS, go to on-line workshops etc. Link to AIS handbook for Trustees will be provided. Useful confirmation that special character is not up for consultation as it is embedded in our Integration agreement. Relations between Props and Board and other parties are well documented in the handbook.	
3. Finance	Who
Finance – see attached report. Major issue is low enrolments in kindy and therefore low income for Kindy. Kindergarten enrolments down. Agreed we should advertise more and that key selling points would be that we are screen free, a peaceful environment, wholesome, unhurried, close to nature. We should make references to alumni who are doing well. Will be doing Facebook adverts for kindy., CR to provide more info to allow the Trustees to decide on whether to pay off the term loan, what any payoff penalty be, what are our cash reserves, what are our upcoming expenses etc. CR to circulate by email. School donations are lower than budget but this should reach nearly the budgeted amount. Fair was excellent but income less than budget.	CR

3. Finance	Who
<p>Playgroup – is not bringing in much income from parents, although the coordinators/facilitators have looked to address this.</p> <p>There are cost savings arising from the change to the classes in the Primary school.</p> <p>Maintenance – how we prioritise matters this year. Clare will have discussion with Kussi, Cassino.</p>	CR/CD/KH

4. Annual Plan	Who
<p>Growth goal discussed, especially re recruiting into Playgroup and Kindergarten. Look at Russell Street ECE as it may be up for sale. Could we buy in? Worth looking into. Need to foster relations with Aurora Tamariki too, as a pathway into school.</p>	

5. After school care	Who
<p>Need to make decisions on where it will be, how much to invest, who runs it, how you keep special character.</p> <p>Kussi may survey some kindy parents to find level of interest. Jenny, Kussi can work on this project with management. How many hours, how many children, when. Requested that a Board member join too.</p> <p>Survey info due by 19th May.</p> <p>The application to be OSCAR accredited is underway already.</p>	<p>KH JW MT</p>

Lenka left meeting. Will feedback on te whakamahere Putahi

6. Building and Property	Who
<p>Flowform – Kussi and Cassino will move it into the woodwork shop over the weekend. Finalising its placement could be after the grounds plan.</p> <p>Connor Jones contract –should have a short form contract with them to include maintenance, damage, payment schedules, Insurance by CJ – public liability, contract works insurance.</p> <p>WSP – proposal received – Te Whakamahere Pūtahi - and this was discussed.</p> <p>Mana whenua engagement is not mentioned. Does not include travel costs for consultants.</p> <p>The fee proposed is very high. How will this be received by the community? On the other hand if we do not engage then this work will probably slip away. Comparison with architect</p>	CD/KH

6. Building and Property	Who
<p>fees – similar to the fee paid for the top classroom design that has not yet been built. More clarity required on outputs. Could include naming strategies for classrooms.</p> <p>Meet Wednesday next week 7pm to confer in person or we will Teams, after speaking with the Board on Monday.</p>	All

7. Other matters	Who
<p>Pene Johnstone interested in joining Props. Discuss next time.</p> <p>Minutes will have to be approved at next meeting and matters arising from them followed up.</p>	All

Closing verse

Cassino left the meeting due to conflict of interest on the next item.

4. Resource consent	Who
<p>It was proposed that Cassino be paid to complete the Resource Consent amendment for the Kindy. He had estimated 4 hours work at \$150 for a planner, but he knows the work well, would be more effective. Otherwise, Cassino would volunteer and it was considered that he already donates so much of his time.</p> <p>Approved by those still present – but will circulate to Lenka for approval.</p>	CR

Next meeting : Thursday 8th June 6pm

The healthy social life is found when in the mirror of each human soul the whole community finds its reflection, and when in the community the virtue of each one is living". Rudolf Steiner

Meeting closed at 8.09pm