**Monday 20 June 2022 5.30pm**

***The Board is legally responsible for the school. Our role is to watch the far horizon, to support its direction as a Steiner school, and to ensure it arrives safely within the law. The Board provides guidelines within which the staff manage the school.***

Present : Pene Johnstone, Danny Fridberg (Chair), Clare Ridout (Board Secretary), Helen Thomlinson, Emily Czibere, Chris Bay (late).

Apologies : Stefan Roesch, Zahra Muhammed-Shah, Cassino Doyle.

| 1. **Minutes and matters arising, reminder re conflict of interest** | **Who** |
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| Welcome to all. Apologies from Stefan, Zahra, Cassino.  The Board was not quorate at the start of meeting so decisions delayed for approval until Chris arrived.  No conflicts of interest declared.  Minutes approved of 23 May approved as accurate. HT moved, CB seconded.  **Matters arising**   * Staff Survey – not brought to this meeting. Results – per NZSTA – can be used as the Board wishes. DF will present results to HT and then the Board will decide will decide what to do with the results. * Principal Performance Agreement – will meet PJ and HT for goal setting * Lead testing – CR is undertaking this as she has a kit * CR to check with Nikki about cyclical maintenance underfunding * School docs – CR to review this as a potential way to keep school policies and procedures up to date * DF to still meet with Board members to assess how board is going. * Board members – PJ will follow up other suggestions (Tim, Gabrielle, Luke, Nina)   One child about to turn 6 : authorisation given by Board this month DF moved, CB seconded. | DF  PJ/HT  CR  CR  DF  PJ |

| 1. **Enrolment Scheme** | **Who** |
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| The amended Enrolment Scheme : the Board passed a resolution to have an early adoption of the scheme as from 25 July 2022. Resolution proposed by HT, seconded DF.  The school will also have to inform our parent body / local community of this through the newsletter.  CR will check our enrolment procedure as this will need to be updated.  Board recommends early adoption moved by HT, seconded DF. | CR |

| 1. **Staff wellbeing survey** | **Who** |
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| The survey has been completed. Will look at results next time.  Succession planning for the Board will include handing over of the staff survey. Succession planning to be on agenda next time. |  |

| 1. **Principal’s report** | **Who** |
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| Teachers are starting to write mid year reports, so some results are provided in this report prior to the August numeracy and literacy report.  Clarification is that Ab is above, A is at, Wb is well below, Wa is well above, B is below.  *(Chris Bay arrived 6.09pm).*  Annual report against Annual Plan not complete to date – should move to next month.  The school has increased work with RTLB and learning support coordinator from the local community of learning, especially for students who are not progressing as expected. The teacher aide work has certainly also helped students and she is taking on more training.  The Steiner Kāhui Whetu is working with us through their generosity to include other schools.  *(The meeting looked back to approve resolutions already discussed now the meeting is quorate)* |  |

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| 1. **Finance** | **Who** |
| Delay in audit. Report to 31 May has been circulated to Board. Pressure on relivers budget noted.  Mgt to determine how it will spend the support for the Principal.  Move to accept the report EC, seconded DF. | Mgt |

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| 1. **Report from Proprietors** | **Who** |
| New kindergarten teacher replacing Sandra, another post to be filled as Alida is not returning from parental leave.  Building work pretty much completed. |  |

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| 1. **Any other Business** | **Who** |
| Have had a lot of relievers in kindergarten due to unwellness, and staff bereavement. Would be good to send teachers to teacher training in Dunedin to speak about Steiner education to Teachers College and Polytechnic. DF will follow up Polytech and PJ follow up College of Education.  Leading an Effective Board – Chris attended this from NZSTA and recommended it. | DF/PJ |

| 1. **Communication of Board issues to the community** | **Who** |
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| Enrolment scheme  Plan for land – the Forum |  |

| 1. **Next meetings** | **Who** |
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| Next Board meeting – Monday 22nd August 5.30pm. (later amended to 18 Aug) |  |

Meeting closed 6.30pm

Key to Initials : Pene Johnstone (PJ), Clare Ridout (CR), Cassino Doyle (CD), Management Team (MT), Proprietors Trust (Props), Board (BoT), Emily Czibere (EC), Danny Fridberg DF), Helen Thomlinson (HT), Stefan Roesch (SR), Zahra Muhammed (ZM).