



School

Dunedin Rudolf Steiner

Learning with head, heart and hands

Building Warrant of Fitness Procedure

The Dunedin City Council issues a Warrant of Fitness each year for the school buildings. AEC security completes an annual inspection to check that the buildings are compliant and report to the Dunedin City Council. AEC also completes monthly checks and records these in a folder kept in the school office.

The Building Warrant of Fitness Certificate is kept in a folder of public documents on the front desk of the office reception.

It is the responsibility of the Management Team to ensure that there is always a current Warrant of Fitness.

Signed

Date

Print name.....

Review date.....