

## Proprietors meeting minutes - Rudolf Steiner School Trust Otago Thursday 10 August 6pm - At the school

Present – Clare Ridout, Anna Noble, Kussi Hurtado, Lenka Blass, Julie MacLeod, Jenny Wigley, Alida Harris.

Apologies : Cassino Doyle

Opening karakia : Kia tau rā ngā manaakitanga a te runga rawa, Ki tēna. ki tēnā o mātou e tau nei,

Kia tūturu ōwhiti whakamaua, kia tīna, tīna, haumie, hui ē, tāiki ē.

1. Reading,	Who
Pages 15-18 of Essentials had been read and was discussed.	

2. Minutes and matters arising	Who
JW moves the minutes of 8 June are accurate, seconded KH.	
Matters arising	
• Maintenance meeting yet to happen still. How we prioritise matters this year. Clare will have discussion with Kussi.	CR/KH
<ul> <li>Pene may join the Trust in term 4 – possibly as kindy portfolio holder. Alex MacNeille has also expressed an interest in joining Props.</li> </ul>	
• Out of school care is starting. Small numbers – could we have a first week free? Do we open to other schools? Testimonials from currently enrolled families in the newsletter would be good.	MT
<ul> <li>Julie will report on the annual plan and staff development in Te Ao Maori to the next meeting. She will come up with a plan for playground renovations with teachers.</li> <li>Neuroletter to have some nictures and introductions of trustees.</li> </ul>	JM
<ul><li>Newsletter to have some pictures and introductions of trustees.</li><li>Mortgage is paid is paid off. A cause for celebration</li></ul>	
<ul> <li>Finance policies to be agreed by email and then signed off.</li> <li>Resource consent for the ECE has been received. Another cause for celebration.</li> <li>Landscaping plan with Te Ao Māori and special character lens. Jenny has spoken with Titirangi principal who has also found it hard. The proposal will be discussed in the meeting later.</li> </ul>	CR
<ul> <li>Code of Compliance for new lower classrooms. We have still not had full sign off – CR will go back to Simon Parker again.</li> </ul>	CR

3. Ger	neral	Who
•	Cassino's decision to step down was noted and everyone acknowledged the great	
	value of his contributions over the years and the wish to mark this in some way when	

3.	General	Who
	Cassino is around. He has said that he would assist in transition for the Trust – via	
	zoom.	
	• New members discussed above – newsletter has advertised this, there will also be some shoulder tapping	
	• No annual plan update brought to this meeting	
	• Bereavement leave - Bereavement leave amended from 3 days to a week (pro rata for part time staff) – moved by KH, seconded by JW. All agreed.	

4. Kindergarten report	Who
Pamala has been on long term leave after the loss of her mother. Hannah has managed the room fabulously. Lucky to have Joella covering Pamala's leave.	
Steiner ECE training is taking up the whole Prof dev budget for the next 3 years for two staff members. Involves two trips to the training each year. Costs a lot to travel there and to stay there (Titirangi).	MT
The cloth on the ceiling needs to go up Sewing of ceiling cloths can be done in session. Suggested use of clamps. Waiting on magnets.	
Quagmire in the playground.	
Alida is heading to Chch to do a Steiner peer review and then she is going to Waekura. Kussi will be the email contact and will also on the Proprietors at Steiner email address.	
5. Buildings and Property	Who
Idea of the landscaping planning should not sleep. Is there funding for the bicultural work, so that we seek resources for it rather than decide we do not have the funds?	
Possibility of waharoa to be carried on. Cassino had suggested it could be part of a theme at a noho at Puketeraki.	MT
It is important that we do not drop past work – bring together into a big Strategic plan. Do not lose all the resources of time and energy that has gone into previous discussions. These include - Land and bicultural planning, top classroom plans, consensus design etc. We should gather up all this past work and put the bicultural lens over it, if this was not part of the plan at the time. Invite others to this process.	
Playgroup grounds – proposal approved. Possibility of a playgroup specific working bee. Native planting near staffroom entry towards playgroup.	
Kindy windows and ceilings are OK. Need to work on drapes, blinds etc	

Lenka left the meeting

6. Finance	Who
Report – as sent out. Parental financial contributions is a special character matter. Could be discussed at the hui on Saturday. How we hold the ownership of the school collectively. Suggested that Alex MacNeille may have good special character input to this. KH moved to accept the finance report. JW agreed.	MT

7. Board	Who
No Principal Performance Agreement now, but Professional Growth Cycle instead. AN has a	
goal in this that is special character, and she is happy to share this with the Trust. So there is no	
special character delegate to this process. The Trust was OK with this.	
It was agreed that the Trust could probably use the PGC as the model for the kindy head teacher. This should be checked out.	

4. Governance	Who
KH agreed to take on the acting chair role	

Next meeting : Thursday 14 September 6pm Meeting closed at 8.15pm

The healthy social life is found when in the mirror of each human soul the whole community finds its reflection, and when in the community the virtue of each one is living". Rudolf Steiner