

Proprietors meeting minutes - Rudolf Steiner School Trust Otago

Thursday 14 September 6pm - At the school

Present – Clare Ridout, Anna Noble, Kussi Hurtado, Lenka Blass,

Visitors : Alida Harris, Jenny Pentelow.

Apologies : Cassino Doyle, Julie MacLeod, Jenny Wigley.

Opening karakia : Kia tau rā ngā manaakitanga a te runga rawa, Ki tēna. ki tēnā o mātou e tau nei, Kia tūturu ōwhiti whakamaua, kia tīna, tīna, haumie, hui ē, tāiki ē.

1. Reading,	Who
Pages 19-25 of Essentials had been read and was discussed.	
Should advertise the parent library in the newsletter and highlight it in the office. The library may need refreshing.	CR

2. Minutes and matters arising	Who
KH moves the minutes of 10 August are accurate, seconded LB.	
Matters arising	
<ul style="list-style-type: none"> • KH and CR met about maintenance. Noted that we should clear gutters. Prioritised plan should be circulated. • PJ will try to make the next meeting as a potential new member. • OOSC is open to St Leonards and Ravensbourne Schools – they will arrange their own transport. • Playground renovation plans still to come from Kindy • Te Ao Maori landscaping plan – come back on 9th Nov to determine where we would go with this. • Cassino – invite to Dec meeting at least! • CR to review the training for ECE Steiner, and how this cost is spread. • Reviewing past unfinished business eg consensus design, upper classroom build etc to go on agenda for next term • How to engage parents more in community – including financial contributions – a matter for ongoing discussion • Can Julie check with Te Rito Maioha or similar if it is OK to use the Professional Growth Cycle as her Head Teacher appraisal 	CR JM Next mtg CR Next mtg JM

3. General	Who
<ul style="list-style-type: none"> • Portfolios – KH will represent the Props on the Board. • Could share each portfolio between 2 people 	

3. General	Who
<ul style="list-style-type: none"> Come back to this next meeting 	Next mtg

4. Annual Plans – and Strategic planning	Who
<p>Strategic Plan planning - How about including alumni in our consultation. How does this inform our marketing. What is it that brought current parent to the school. Eg no devices, later start age etc Another suggestion was to do surveys when people are at cake stalls. Growth goal discussed. At next meeting look at one of the growth plans</p>	Next meeting

4. Kindergarten report	Who
<p>As documented. Funded child hours are low – probably due to number of 6 year olds.</p> <p>Limited numbers or parents attending the Anthroposophic nursing training. Perhaps invite her in to a parent evening? They have been excellent workshops. Could she come and give a small presentation at the upcoming parent night.</p>	

5. Buildings and Property	Who
The Trust approves reapplying for funding for the veranda from the Coromandel Trust. Moved KH, seconded LB	

6. Out of School care	Who
OOSC – financial report required – low numbers but growing.	

7. Board	Who
<p>Brief summary of Board meeting matters– Literacy and Numeracy, staff survey.</p> <p>Staff well- being – discussion on the many different ways to let staff know they are appreciated.</p>	

8. Finance	Who
Trust approves the Kindergarten Manager being a signatory to the Westpac accounts for the Trust. Moved KH, seconded LB.	

9. Other matters	Who
How would Alida report back on the work of Waekura to Props. Agreed she would produce some bullet points from each Waekura meeting.	AH
Kussi asked about involvement in Class 1 recruitment. AN will let him know when that selection group convenes.	AN

Next meeting : Thursday 12 October 6pm Meeting closed at 7.50pm

The healthy social life is found when in the mirror of each human soul the whole community finds its reflection, and when in the community the virtue of each one is living”. Rudolf Steiner