



Proprietors meeting minutes - Rudolf Steiner School Trust Otago

Wednesday 11 November 2020, 5.30pm - Staff Room, at the school

Present –Clare Ridout, Cassino Doyle , Jess Penwarden, Laeticia Nkole, Pene Johnstone, Edwina Hill, Alida Harris.

Apologies: Gabriela Stuedemann, Julie MacLeod.

Kia tau rā ngā manaakitanga a te runga rawa, Ki tēna. ki tēnā o mātou e tau nei,
 Kia tūturu ōwhiti whakamaau, kia tīna, tīna, hui ē, tāiki ē.

1. Minutes and matters arising	Who
<p>The attendees all expressed concern for the wellbeing of Gabriela who is unwell. Minutes were approved from the 14 October as accurate.</p> <p>Matters arising :-</p> <ul style="list-style-type: none"> • Traffic management – a discussion was held that identified the risks to students as they approach the school on foot, and the danger of the blind corner at the top of Fern Road. The Trustees agreed on where the risks are and the approach that Cassino will take with the West Harbour as a first stage to getting the Council to take on some changes to the road/ footpath layout • Concepts of gifting – Edwina will write a little piece on gifting for the newsletter. • Strategic Plan is being formulated by Danny after feedback from various bodies – the Proprietors request a further meeting to workshop the ideas arising from it – CR will follow up • Edwina will join Julie on selection panel for recruitment of new kindergarten assistant teacher • Laeticia’s application to join the Trust was considered while Laeticia left the room. All trustees agreed to welcome her as a new Trustee 	<p>CD</p> <p>EH</p> <p>CR</p> <p>CR</p>
2. Buildings and land sale	Who
<ul style="list-style-type: none"> • Lower classroom work – Simon Parker has started on drawings. He understands that the project management will not continue if the funding is not available for the building work to progress • Can put in application for Lottery funding for the kindergarten toilet work. We are currently arranging to have the toilet partitions and walls changed to improve visibility over the summer break • Covenant on the land for sale - agreed to add to the covenant that there would be no relocatables allowed unless approved otherwise. CR to advise lawyer. • Second Valuation – Cassino has chased this, asks for one more week to try to get it. • Minidig work – Paterson Pitts – may use Clearwaters to clear the site as they want to get their digger in to access sections below the first stage of Camden Grove. We need to ensure that any stormwater run off will be managed to prevent a landslip etc. Cassino will speak with Mark Wylie about this • Will the subdivisions be availability to school families as a priority? – Clare will check this out with Graeme Pennell • Concern expressed by a Trustee about the progress that Minidig appears to be making on another local site 	<p>CR</p> <p>CR</p> <p>CD</p> <p>CD</p> <p>CR</p>

3. Financials	Who
<p>Accounts presented – as attached – showing a poor financial result for kindergarten as previously anticipated due to lower level of enrolments. This has been partly mitigated by the wage subsidy.</p> <p>Budgets have already been approved at a prior meeting for 2021.</p> <p>In Gabriela's absence Clare looked for another Trustee who might take on special responsibility for financial matters as Gabriela had previously done this, and is also a signatory.</p> <p>Cassino possibly interested in looking at financial matters more, although it was noted that he already has quite a load with the land sale etc. To be determined.</p> <p>It was also noted that another parent had expressed an interest in joining the Trust – this would be welcome – especially if they were to bring some financial acumen.</p>	All

4. Kindergarten report	Who
<p>Report presented.</p> <p>Pene and Gabriela have met with all teachers to hear their plans or wishes for their way of working in 2021. This will be reviewed and staffing planned accordingly.</p> <p>Julie may relinquish some of her head teacher portfolio due to health reasons.</p> <p>Numbers for 2021 look quite healthy.</p> <p>Recruitment underway for new assistant teacher.</p>	

5. Roll cap application	Who
<p>In process. PJ and CR have answered points raised by 2 local schools. We may not have an answer in November.</p>	

6. Board of Trustees	Who
<p>Strategic Plan being pulled together and then it should come back to all the bodies.</p> <p>It was proposed and agreed that we have a visioning workshop with what has been pulled together so far before the end of the year. For example an early Wednesday evening – could ask Danny to facilitate eg 9th December.</p>	Ask DF

7. Other business	Who
<p>Men's group yet to set up – the working bee will be an opportunity to start some conversations about it.</p> <p>Jelte will cut a macrocarpa</p> <p>Question about entrance way – agreed the entrance is at the top of the top field – this is where we would be building an entrance of some type.</p>	

The healthy social life is found when in the mirror of each human soul the whole community finds its reflection, and when in the community the virtue of each one is living". Rudolf Steiner

Meeting closed 7.30pm

Gabriela Stuedemann GS, Clare Ridout CR, Julie MacLeod JM, Edwina Hill EH, Cassino Doyle CD, Jess Penwarden JP., Laeticia Nkole (LN).