

# Dunedin Rudolf Steiner School Board Meeting

Tuesday 9 December 2025 from 5.30pm

*The Board is legally responsible for the school. Our role is to watch the far horizon, to support its direction as a Steiner school, and to ensure it arrives safely within the law. The Board provides guidelines within which the staff manage the school.*

Present: Anna Noble (AN), Esther Gilbert (EG), Trisha Geraets(TG), Zoë Cummings (ZC), Margo Lett (ML), Tony Miles (TM), Nina Veenstra(NV), Kussi Hurtado (KH), Clare Ridout (CR), Michelle McGrath(MM).

Apologies- none

1. Conflicts of interest, minutes, matters arising	Who
<p>The hui started with a karakia and a waiata.</p> <p><b>Register of conflicts of interests</b> –no additional conflicts declared.</p> <p><b>Approval of accuracy of prior minutes of 11<sup>th</sup> November</b> Moved ZC, seconded ML.</p> <p><b>Matters arising:</b> CR will shoulder tap people to see if they would join the handy doers group.</p> <p><b>Authorisation of 6 year olds in kindergarten:</b> One to authorise this time. ZC moved to accept, EG seconded.</p> <p><b>Special character</b> item presented on Class 7 by TG. She commented on what a treasure it is to be able to travel the full 7 years with the class.</p>	CR

2. Tumuaki/ Principals Report	Who
<p>See attached report. It was noted that the tuakana group in kindergarten for 2026 had increased since previous reports.</p> <p><i>AN moved that the Tumuaki report is accepted EG seconded. All in favour.</i></p>	

3. Health and Safety	Who
<p>See report. It was noted that there is a reformatted risk register. The suggestion that the tour looks inside as well as outside was supported by the Board. Discussion about water storage ensued. Suggested that emergency food and water supplies are built up to 3 days supply over the next two years. Could be a class rep job to follow up how up to date the food is. NV to follow up these matters.</p> <p>Noted that the risk matrix for camp is not clear for the reviewers from the Board. NV proposed we use a similar matrix as used in the H and S at the school. It was agreed that the Board can review the risk matrix when the next camp proposal is presented.</p> <p>Event proposals for camps must be approved by the Board well in advance of any camp bookings are made, and before any matters are discussed with parents. This will help to ensure the curriculum reason for the camp is sufficient and the proposed location is suitable for the class.</p> <p>A schedule of camps could be set up so there are options for different age levels – this allows teachers some choice. Need awareness of the cost of camp on parents and give enough time for fundraising. AN will develop a proposal for how camps are across the classes, the anticipated costs etc so parents are aware.</p>	<p>NV</p> <p>Board</p> <p>AN</p>

