



**Proprietors meeting minutes - Rudolf Steiner School Trust Otago**

Wednesday 9 December 2020, 6pm to 7pm - At the school

Present –Clare Ridout, Cassino Doyle , Jess Penwarden, Laeticia Nkole, Edwina Hill, Julie MacLeod.

Apologies: Gabriela Stuedemann, Pene Johnstone,

Kia tau rā ngā manaakitanga a te runga rawa, Ki tēna. ki tēnā o mātou e tau nei,  
 Kia tūturu ōwhiti whakamaau, kia tīna, tīna, hui ē, tāiki ē.

1. Minutes and matters arising	Who
<p>Minutes were approved from the 11 November 2020 as accurate.</p> <p>Matters arising :-</p> <ul style="list-style-type: none"> <li>• Traffic mgt – Cassino has spoken to West Harbour person. Should apply for a mirror from West Harbour.</li> <li>• Jess pointed out the Port Otago seemed to be keen to fund local projects – we should go to them with a list of items / projects for their support</li> <li>• Gifting – remind community in February            [REDACTED]</li> <li>• Lottery funding for toilets - CR to do            [REDACTED]</li> </ul> <p>Discussion re roll cap – Laeticia was asked to leave the meeting due to her conflict of interest, having a child on the waiting list. The Trust discussed how to manage the waiting list in 2021 as we still wait for the increase to be allowed. [REDACTED]</p> <p>Succession planning – in the wake of Gabriela’s planned resignation it was agreed that we would invite Alex to rejoin the Trust and also invite Leonie. There was further inconclusive discussion about Chair – Trustees would consider who would take this on. There is also a need for someone to take on the role of Treasurer. CR will send portfolios round for people to read and consider.</p>	<p>CR</p> <p>Mgt</p> <p>CR</p> <p>CR</p>
2. Buildings and land sale	Who
<ul style="list-style-type: none"> <li>• Subdivision – all the consents ready to go by Christmas so Harold can get stuck in in the new year. Driveway may need to be wider. Still to get a finalised schedule of quantities. Waste water consents signed off.</li> <li>• Harold unlikely to clear before Christmas so pegs should not go in until then.</li> <li>• Will only be paying on progress payment basis, so no need for the employment insurance</li> <li>• Simon Carter at Guest Carter, and Sam Alloo – alternative lawyers to Michael Nidd as there does not seem to be much movement from him</li> <li>• School families – the Trust would like to give them the right of first refusal, but not a better price. Trust can come back to this discussion</li> <li>• No alternative valuation provided – no reply from Stowell, so we would have to take the valuation quote provided by Colliers of \$5,500 to \$6,000.</li> <li>• Height – CR to check covenant and send it round.</li> <li>• CR to apply for funding for toilet reworking</li> <li>• Painting quotes – get another quote – Jess will provide name of painter to CR</li> </ul>	<p>CR</p> <p>CR JP/CR</p>

<b>3. Financials</b>	Who
Nothing to report – written report has been circulated	All

<b>4. Kindergarten report</b>	Who
<ul style="list-style-type: none"> <li>Agreed that Te Rito Maioha should act on our behalf in the Pay Equity claim</li> <li>Bex is new Kindergarten teacher</li> <li>JM recommends handing one of her Head Teacher responsibilities – ie the task of managing enrolments.</li> <li>Training for</li> <li>ERO is coming in next week. Laetitia is available to meet them after drop off at 9.</li> </ul>	

<b>5. Board of Trustees</b>	Who
No report	

<b>7. Other business</b>	Who
Next meet 2 <sup>nd</sup> Wed of February –e 10 <sup>th</sup> February. There may be other matters relating to the subdivision that we need to act on so will be in touch via email as necessary.	

The healthy social life is found when in the mirror of each human soul the whole community finds its reflection, and when in the community the virtue of each one is living". Rudolf Steiner

Meeting closed 7.00pm

Gabriela Stuedemann GS, Clare Ridout CR, Julie MacLeod JM, Edwina Hill EH, Cassino Doyle CD, Jess Penwarden JP., Laetitia Nkole (LN).