

## Teacher Registration

**Teachers at the school:** must be registered with the Teaching Council. Their registration is checked on the Teaching Council website. Teachers are responsible for maintaining and paying for their own registration unless there are exceptional circumstances which must be documented in the teacher's file. In very rare instances the school may use unregistered teachers, but these must either have a Limited Authority to Teacher (LAT) from the Education Council, or work directly under the supervision of a registered teacher.

**Teachers in the kindergarten :** the kindergarten aims to have 80% of its teachers registered and must have at least 50% fully qualified ECE and registered for licensing purposes. A copy of the qualified teachers' registration is kept on their personnel file and also on the noticeboard at the entry to kindergarten.

Teachers are responsible for maintaining and paying for their own registration unless there are exceptional circumstances which must be documented in the teacher's file.

The office will keep a record of registrations and when they expire.

Signed .....  .....

Date ..... 25.06.21 .....

Name ..... Pene Johnstone .....  
(Principal/ Head Teacher)

Review date ..... 06-24 .....