

Proprietors meeting minutes - Rudolf Steiner School Trust Otago

Some items are blanked out to protect privacy

Wednesday 10 February 2021, 5.30 - At the school

Present –Clare Ridout, Cassino Doyle , Jess Penwarden,, Edwina Hill, Julie MacLeod, Pene Johnstone.

Apologies: Laetitia Nkole

“The healthy soial life.....:

Kia tau rā ngā manaakitanga a te runga rawa, Ki tēna. ki tēnā o mātou e tau nei,

Kia tūturu ōwhiti whakamaau, kia tīna, tīna, hui ē, tāiki ē.

1. Trust chair role, minutes and matters arising	Who
<p>Roles on the Trust</p> <ul style="list-style-type: none"> • Discussion about how the Board chair role would be filled. Cassino was invited and accepted to take on the Board chair role – for the first term and then it may rotate on a termly basis. Cassino expressed some concern about the workload. Cassino will represent the Props on the Board. He would plan to attend once a term, as PJ and CR also attend that meeting.. • Succession planning – with the departure of Gabriela, the need to planning was highlighted. It was acknowledged that Gabriela had taken on many hats. • Jess will take on the Treasurer role, and Edwina will continue to hold the kindergarten portfolio. Cassino is very much engaged with the building portfolio. Clare had circulated portfolios for the Treasurer and chair. • Alex and Leonie were invited to join but they are not available. 	
<p>Minutes were approved from the 9 December 2020 as accurate.</p>	
<p>Matters arising :-</p> <ul style="list-style-type: none"> • Traffic mgt –West Harbour person. Should apply for a mirror from West Harbour March - CR • Port Otago seemed to be keen to fund local projects – first of all go to them and ask what they may fund and then we should go to them with a list of items / projects for their support. PJ • Create schedule of all projects CR will and send it round for amendments CR • Gifting – remind community in February CR • [Redacted] • Lottery funding for toilets - CR to do CR 	
<p>2 more students have enrolled replacing others that have left. We are waiting on roll cap change before enrolling 12 in a year level.</p>	CR ask
<p>Suggest that we advertise on the Steiner Families facebook page. And in the next newsletter.</p>	Roberta

2. Buildings and land sale	Who
<ul style="list-style-type: none"> • Legal work on subdivision – Agreed to appoint Anderson Lloyd after comparing quotes and considering timeliness of responses. • No alternative quote for valuation provided by Stowell so will go with the first offer. • Cassino will check building heights in planning rules and then we confirm the covenant. • 3rd quote still coming for weather board painting • What do we want in the tender – to allow families to be noted. The trust wants to 	<p>CR</p> <p>CD</p> <p>CR</p>

2. Buildings and land sale	Who
<p>ensure it has the autonomy to make that decision. (eg if the decision is between a \$3k or \$5k difference). Real Estate agent to be advised</p> <ul style="list-style-type: none"> • Have all the contract sorted, waiting on Delta, then the drive way will be concreted. • CR to ask Graeme Pennel about the progress on the sale. Ask him to push it along. And ask how long the timeframe is expected. • Children to be advised to stay away from the subdivision. • New classroom – design for lower section – capture an image eg Hereweka or cabbage trees, poutama design referencing knowledge. Could have a workshop on this – include family artists. Need to establish if we are putting clearlight down there to protect the workspace. • Cassino will arrange to meet with Simon – see how much time for having a community consultation. • No move on toilet partition work as ERO were not giving a positive view on work that would have cost \$20k 	<p>CR</p> <p>CR</p> <p>PJ</p> <p>CD</p>

3. Financials	Who
No report brought to meeting. CR will prepare and go through with Jess prior to thenext meeting.	CR

4. Kindergarten report	Who
<ul style="list-style-type: none"> • Have increased Alida's hours to give management support to Julie • Need to cover Alida's maternity cover. Julie and Edwina to discuss Steiner training 	EH/JM
<ul style="list-style-type: none"> • ERO visit saw two breaches to the licence. The kindergarten has undertaken serious evaluation on how this can be avoided in the future and the staff concerned will be contacted by the Trust. • Julie and Edwina will meet to discuss kindergarten governance issues 	JM/EH

5. Board of Trustees	Who
No report	

PJ left at this stage

7. Other business	Who
<ul style="list-style-type: none"> • Fair will be 10 April on a Saturday • Policies – Policy on use of photos and artwork is in community consultation • SEANZ – strategic plan – any comments to CR please • Roll cap – no change • Discussion about whether the Trust would cover any necessary Trustee childcare or additional trave costs. There was a majority approval for this as it makes the Trust more accessible. There was also a view that if a person was to join the trust then they should know that they have the resources to do so. However the majority agreed that the trust should cover when required. • Playgroup facilitators offered position subject to references. <p>Next meet 2nd Wed of March – 10th March.</p>	

The healthy social life is found when in the mirror of each human soul the whole community finds its reflection, and when in the community the virtue of each one is living". Rudolf Steiner

Meeting closed 7.00pm

Clare Ridout CR, Julie MacLeod JM, Edwina Hill EH, Cassino Doyle CD, Jess Penwarden JP., Laeticia Nkole (LN).