



**Proprietors meeting minutes - Rudolf Steiner School Trust Otago**

**Wednesday 14 April 2021, 5.30 - At the school**

*Present –Clare Ridout, Cassino Doyle , Edwina Hill, Pene Johnstone, Laeticia Nkole, Jess Penwarden, Julie MacLeod.*

*Apologies: none*

Opening karakia : Kia tau rā ngā manaakitanga a te runga rawa, Ki tēna. ki tēnā o mātou e tau nei, Kia tūturu ōwhiti whakamaua, kia tīna, tīna, hui ē, tāiki ē.

1. Minutes and matters arising	Who
<p>Good wishes to Gabriela from Props</p> <p>Minutes from the 10 March 2021 were approved as accurate.</p> <p><b>Matters arising :-</b></p> <ul style="list-style-type: none"> <li>• Traffic mgt –Mirror coming from Traffic Management and Control – to improve visibility on the blind corner at the top of Fern Road</li> <li>• Pene has yet to follow up Port Otago for funding local projects . She has developed a list of items / projects for their support, or support from other funders.</li> <li>• Aurora will honour the pledge. Still pending. Their meeting at which it was to be decided had been postponed</li> <li>• Lottery funding for toilets - CR to do</li> <li>• We have places to fill in the school so appointments with projective parents have been set up. Will also be doing outreach.</li> <li>• Valuation will be done on Monday 19 April</li> <li>• Selling land to school families. All offers will come to the school from the agent so that can be considered.</li> <li>• ERO report gave no mention of toilet partition work, so a timeframe has yet to be established.</li> <li>• Edwina and Julie have met. Maternity cover is in hand, head teacher evaluation was discussed and governance issues. This will be an ongoing conversation.</li> <li>• Te Tiriti training – CR has quote from Tauwi Solutions, will ask Polytechnic. Edwina’s feedback has been that Te Tumu is too busy. Cassino will follow up and see if Huata Holmes will consider being an advisor and kaumatua for us.</li> </ul>	<p>PJ</p> <p>CR</p> <p>CR</p> <p>CR</p>

3. General matters	Who
<p>Joint meeting plan re nurturing the mana of the Tiriti on 8<sup>th</sup> May. Cassino, Danny, James and Mgt in preparatory group Monday 3<sup>rd</sup> at 2pm –invite Andrew and potentially a landscape architect. This can be a structure that we then invite the community into. Look to emphasizing connecting pathways for example. CR will invite landscape design people such as Jason Ross, Andrew McCurdy, Matt Thompson, Rory Harding and Kussi Hurtado Reddy.</p> <p>Put the whole school strategic plan back together. Remove the uncertain line around tangata whenua on governance level.</p> <p>New Trustees – ask Kussi Hurtado Reddy and Daniel Roberts</p>	<p>CR</p>

2. Buildings	Who
<p>Get quotes for lowered ceilings – ideally with plywood. Or acoustic ceiling. Ask if Simon can have it included in the building quote.</p> <p><b>Sale of land.</b> Encourage photoshopping so that rough terrain is not so apparent. Concrete should be in by Monday.</p>	<p>CR</p>

<b>2. Buildings</b>	<b>Who</b>
<p>Do we want to sell all 3 if we get three good offers? Need to decide when offers come in.</p> <p><b>Classroom build</b></p> <p>Can Simon put out the tender docs at the same time that he submits to council? CR to ask Simon.</p> <p>Capacity increased to 200. Why do we not have awning windows instead of the wooden louvres. Can we not have electrical opening.</p> <p>Could we have steps up to the harbour side entrance, rather than the balustrade, so that children can sit and look out to harbour or to look down to the court. No other building firms to recommend.</p> <p>Clare will give this feedback to Simon</p> <p>Valuation – underway – report coming on Monday and going to the bank.</p>	<b>CR</b>

<b>4. Financials</b>	<b>Who</b>
Update provided on kindergarten funding – deficit is predicted to be small at the year end. Accounts adjusted for updated budget for subdivision	

<b>5. Kindergarten report</b>	<b>Who</b>
<p>Report provided</p> <p>National Inclusivity survey has been put together – but a parent here may help to restructure it.</p> <p>Kindergarten will also put out a kindergarten survey here.</p> <p>Alida is taking a year of maternity leave.</p> <p>Response to ERO report discussed. Will have a further compliance visit from the MoE. Should do practice ERO style visits to kindergarten.</p> <p>Our website should show how the ERO failures in kindergarten are met now. CR will add to website</p>	

<b>6. Policy</b>	<b>Who</b>
No review	

<b>7. Board of Trustees</b>	<b>Who</b>
Steve Broni has retired from the Board	

<b>8. Other business</b>	<b>Who</b>
<p>Julie is OK – but would like to reduce to 4 days in the future.</p> <p>Fair was very nice!</p> <p>Next meet 2<sup>nd</sup> Tuesday of May ie 11th 5.30pm</p>	

The healthy social life is found when in the mirror of each human soul the whole community finds its reflection, and when in the community the virtue of each one is living". Rudolf Steiner

Meeting closed 7.10pm

Clare Ridout CR, Julie MacLeod JM, Edwina Hill EH, Cassino Doyle CD, Jess Penwarden JP., Laetitia Nkole (LN).