



School
Dunedin Rudolf Steiner
Learning with head, heart and hands

Guidelines for the Principal's reports to the Board on curriculum delivery

Some questions require significant preparation so need to be addressed on a regular cycle:

1. **Brief introduction** to the curriculum area,
Focus should be on the last year and developments, innovations, any review that has taken place. *early in school year*
2. **Is the rate of students' progress** reasonable in relation to what could be expected?
 - Literacy *at least twice a year*
 - Numeracy *at least twice a year*
 - Other areas reviewed as per curriculum review roster, unless a specific focus is identified through the annual plan.

NB: Need to report on all classes. For literacy and numeracy we should look at achievement data over 3 years, this may include a review of differences in achievement and participation based on gender and ethnic differences

3. **The achievement of Māori students** will be reported to the Board in a manner that protects the privacy of individual students. This report will promote the effective use of data to improve teaching and learning and school-wide systems to promote success for Māori.
4. **Review/ analysis** - how has a review of the data above informed our curriculum aims/ teacher practice or school foci? What do we understand from the comparison with prior years? How are teachers planning to use this information on student progress to inform their teaching? What is the outcome of the review? What has been the teachers' self review process in their planning?
5. **Next steps**
What will be done with this information? (eg more focus on a particular group of students in a particular area? Will there be new goals set that may form part of the next year's annual planning).

In addition it would be very helpful if some questions could be thought about for each report to the Board:

1. Has there been any communication with parents, since the last report, on:
 - the Dunedin Rudolf Steiner School curriculum
 - students' progress
 - what is happening in the classroom
2. Is there anything the Board could do to:
 - (a) Foster student learning?
 - (b) Support teachers' teaching?
- 3.. Have any new or existing students been identified as:
 - (a) Having special gifts
 - (b) Having special needs
4. If so ... what is being done to meet the needs of these students?

The Board is accountable for the school holding adequate procedures for the Principal's reports to the Board on Curriculum and the Principal is responsible for ensuring this procedure is followed. Teaching staff are also responsible to the Principal for following the procedure and are consulted on any changes. The Board and the school parent community are informed of this procedure through the parent handbook, and it is available on the school's website.

Signed: _____

Print Name _____

Dated: _____

13 / 06 / 2025

Review Date: _____

13 / 06 / 2028