

Dunedin Rudolf Steiner School Board Meeting

Jerry Hsu
21/8/23

Monday 31 July 2023 from 5.30pm

The Board is legally responsible for the school. Our role is to watch the far horizon, to support its direction as a Steiner school, and to ensure it arrives safely within the law. The Board provides guidelines within which the staff manage the school.

Present :

Clare Ridout (Board Secretary), Michelle McGrath (MM), Natalie Bartonova (NB), Anna Noble (AN), Esther Gilbert (EG), Jerry Hsu (JH), Angela Clark (AC), Kesava Sampath (KS).

Apologies : Emily Czibere (EC) unwell, Cassino Doyle (CD) – he has resigned as Props rep.
Kesava Sampath- late

1. Karakia, apologies, conflict of interest	Who
As above. Cassino has resigned. Welcome Angela Clark. No conflicts of interests declared.	

2. Reading	Who
Some feedback. Discussion re unhurried approach. Awe – for example as found in spiral walk. Suggestion that it would be good for teachers to have a sabbatical after taking a class from 1 to 7. How do we support teachers without this – perhaps by building on specialisms to some degree. Discussion re te reo learning in the school and how this is supported.	

3. Authorisation of six year olds	Who
Three newly turned six year olds were authorised – Aiyana, Frank and Frida.	

4. Past minutes	Who
MM approved as accurate, EG seconded.	
Matters arising	
<ul style="list-style-type: none"> • Protocols discussed with teachers, and from that AN does not feel need to put a document together. Teachers feel supported. • Landscaping proposal to go to joint meeting. • Physical restraint procedure – provided in the Principal report. No training for safe holds has been identified by the Ministry. Kes may look at a practical solution. The MoE should provide the answer. MM will seek advice from Mental Health Youth Services in Moray Place. • Discussion moved to the procedure with an amendment to Imminent and serious risk, and removal of "Ideally all teachers are trained". AN to amend • Puketeraki Marae is coming to meet at the school to develop relationship with the school. This meeting will be on 14 August at 1pm. Board meetings are welcome. • Standdowns and suspensions – AN still to draft • Staff survey – still waiting on a summary – Kesava will provide so this can go to staff. MM will provide a paragraph that can go to staff In the meantime. He will also review what is going to staff next year. AN reported that the feeling around the teaching staff was very upbeat. • Anna was asked how the classes have merged in James class – it has been fine – they are now very settled. It has also improved dynamics in Elily's class. 	AN AN KS

Dunedin Rudolf Steiner School Board Meeting

4. Past minutes	Who
<p>Principals performance agreement – this process has now been encompassed within the Professional Growth Cycle, which includes Strategic plan, annual plan.</p> <p>MM will draft a procedure, and perhaps include other aspects that may be wanted like survey, special character guardianship. Should the Professional Growth Cycle (PGC) be split out to show what aspects would be achieved in 2023 and which in future. It should be clear already in how it is documented.</p> <p>PGC approved. Kes proposed,</p>	MM

5. Principals Report	Who
<p>As per the report.</p> <p>Matariki was a great celebration – including the starts in the Kowhai tree (Pōhutakawa) and the wishing star – Hine i te rangi. Some feedback coming in from families. Perhaps have it as a more community event next year. Wishing star discussed.</p> <p>Staffing matter with Trisha will be off sick now for the rest of term. She will have been away since the start of June with unpaid leave. AN is happy to have Becca as the reliever in that class for the rest of the year. Will be recruiting a new class 1 teacher for 2024.</p>	

6. Finance	Who
<p>See report. Will ensure we have not underspent on the teachers salary grant.</p> <p>Proposed to accept report - EG, seconded KS</p>	

7. Succession planning for Board members	Who
<p>This had been discussed by JH and AN. It had been hard with a completely new Board. Does the Board look to having an overlap ie Staggered Board Elections? The Presiding member role could only be one year. This position should be revoted by Board members each year. Should investigate Staggered Board Elections.</p>	
<p>Will miss the presence of Cassino on the Board, and on the Kaupapa Māori group if he leaves that too.</p>	All

8. Principal leave	Who
<p>To clarify how or if Anna will or will not be contacted while she is away. All Board approves the leave as requested by AN. KS proposes that we accept, JH</p>	

9. Proprietors Report	
No report	

Set up a meeting to plan how the joint meeting will go. Plan with AN, JH, CR, a Prop and JM. JM will send email out to plan.

Next meeting date – Monday 21 August

Closing verse

Key to Initials : Clare Ridout (CR), Cassino Doyle (CD), Management Team (MT), Proprietors Trust (Props), Emily Czibere (EC), Michelle McGrath (MM), Natalie Bartonova (NB), Jerry Hsu (JH), Anna Noble (AN), Esther Gilbert (EG).

