

Dunedin Rudolf Steiner School Board Meeting

Tuesday 28th September 2021 5.30pm

The Board is legally responsible for the school. Our role is to watch the far horizon, to support its direction as a Steiner school, and to ensure it arrives safely within the law. The Board provides guidelines within which the staff manage the school.

Present : Pene Johnstone, Danny Fridberg (Chair), Clare Ridout (Board Secretary), Trisha Geraets. Helen Thomlinson, , Lenka Blass, Chris Bay, Stefan Roesch.

Apologies : Zahra Muhammed Shah, Cassino Doyle

1. Minutes and matters arising, reminder re conflict of interest	Who
<p>No conflicts of interest declared. Reminder from DF that Board members are members during the meeting and should not act as Board members when out and about, but can refer matters on.</p> <p>Minutes of 24th August approved - proposed HT seconded PJ</p> <p>Matters arising:</p> <ul style="list-style-type: none"> • HT has shared document from Principal appraisal. Does the Board approve? DF will forward to Board for approval by email. • Enrolment scheme – have revised the draft scheme after consultation with MoE. Approved to send it as it is back to MoE with instruction to implement asap. Approval to advertise. Unanimous. • Board members invited to College on Thursday at 4pm to look at the implementation of Goal 2 – Nurturing the mana of Te Tiriti. • SR and PJ still due for another H&S walk . Will report on that in November. <p>The Board approved that DF should sign the authority for 3 new 6 year olds to be educated in kindergarten for the remainder of this year. DF approved, seconded by CB.</p>	<p>DF</p> <p>CR</p> <p>SR</p>
2. Joint meeting	Who
<p>Planned for Saturday 13th November – CR to send proposal to Props and Staff. The meeting will look at our Strategic plan. DF, PJ, CD CR to meet before to plan.</p> <p>Participation in Tiriti training – it was asked who had participated from the Board?</p> <p>SR and DF have done 3 day training at Polytech</p> <p>HT has studied through playcentre work</p> <p>PJ – old history with Tiriti, now just aware of celebration of Te Tiriti</p> <p>TG – through work with tamariki, and said that teaching staff feel they are engaged</p> <p>CB – no training, some te reo learning</p> <p>LB – nothing yet</p> <p>NZSTA offers training. All are invited to a kōrero at school about the Tiriti on 5 November</p>	<p>CR</p>
3. Principal's report	Who
<p>Attached. Agreed it is a good format. PJ, on request, explained what a child study is.</p> <p>Question also about the orchestra at school. The issue has been how to balance the time out of classroom. There is no Handwork teacher report – this is fine as the position is part time.</p>	

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4. Finance - budget	Who
Predicted change of principal not teaching. Change in cost as a result. Teacher aide hours - could the Principal do special education work more? Or could teacher aide hours be reduced. To be considered. It was queried as to whether the school can afford to have a non teaching Principal and that continuing with a 0.8 FTE would allow resources to be spread more evenly. PJ said that she wants to teach but teaching 1 day of younger class may not work so well as younger students become more attached to their teacher. HT promotes caution. DF wants best candidate. TG considered that we may be stretching ourselves too thinly. Board asks to see what is the outcome of the selection process, whether the best candidate is set on a full time position. It was also raised that perhaps another staff member would like a 0.8 FTE job. If a Board member wants to join the selection panel then please let PJ know.	
5. Health and Safety	Who
Will report next time	
6. Report from the Proprietors	Who
Classroom building will be a few weeks behind. Still waiting for titles to pass. Assume October. Jess Penwarden has resigned from Trust, so we recruit one other. Had a discussion around Tiriti training at the Trust. Cassino has since sent an invite to 5 November korero on te Tiriti. Kindergarten staffing matters also discussed.	
7. Special character attestation	Who
PJ has completed. DF will sign and it will be sent.	HT/MT
8. Principal appraisal process	Who
See notes in matters arising.	
9. Board communication	Who
Enrolment scheme – the Board will invite consultation once the draft is agreed with the Ministry. New Board members – Lenka’s photo and biography will be provided.	LB
10. Any other business	Who
Mask wearing – would be good to have them back. Will remind parents	PJ
Next meeting 4 th Tuesday of 23 rd November. 5.30pm then Monday 13 Dec followed by a social at Emersons. Lenka will book from 7.30pm	LB

Meeting closed 7.15 pm

Key to Initials : Pene Johnstone (PJ), Clare Ridout (CR), Cassino Doyle (CD), Management Team (MT), Proprietors Trust (Props), Board (Bd), Trisha Geraets (TG), Danny Fridberg (DF), Helen Thomlinson (HT), Stefan Roesch (SR), Zahra Muhammed (ZM), Trisha Geraets (TG).