



J/ka
3/7/19

Present – Gabriela Stuedemann, Clare Ridout, Pene Johnstone, Julie MacLeod, Alida Harris, Edwina Hill, Cassino Doyle, Alex MacNeille Joe Connolly for the subdivision section.

1. Subdivision	Who
<p>CR updated meeting with the meeting between DCC and Matt and CR re the Camden Grove development and the fact that the new road is private means that a beneficial transport safety solution is lost. DCC would not reconsider the case. So now the Trust will approach the developer (Dan Weir/ Blackhouse Properties) to see if we can have a right of way from lot 14 onto the lower of the three sections to be subdivided. Otherwise we would have to put a driveway in through the top 2 sections. Once this is clear we would then commission Paterson Pitts to go to the DCC for a pre-application meeting re the subdivision.</p> <p>The trustees discussed idea of selling the land for development into co-housing style arrangement. Fits with sustainable practices etc. in line with school philosophy. Cassino mentioned Dunedin's need for denser short two bedroom housing. Cassino will draw up an idea round a co-housing dense housing plan while Trust also seeks access arrangements described above.</p> <p>Action - JC will speak to Dan and DCC and Cassino will draft a plan.</p>	<p>JC, CD</p>

1. Minutes	Who
Minutes of meeting of 8 May agreed as accurate.	

2. New members – and portfolios	Who
<p>Both Cassino Doyle and Matt Thomson have expressed interest in joining Trust. Cassino left room while this was considered. Meeting approved the joining of Matt Thomson and Cassino Doyle. CR will email a copy of the Trust Deed to them.</p> <p>The Trustees of the Rudolf Steiner School Trust Otago are <i>Gabriela Stuedemann, Edwina Hill, Cassino Doyle, Alex MacNeille, Julie MacLeod and Matt Thomson.</i></p>	CR
<p>Portfolios – on the Trust</p> <p>Finance – currently filled by Gabriela – Matt to be asked</p> <p>Health and safety – not filled</p> <p>Kindergarten – Edwina, and Alex with handover from Gabriela</p> <p>Buildings, transport – Matt and Cassino</p> <p>Chair – Gabriela (she plans to leave in 2 years from now)</p> <p>Ask Matt where he would like to fit in – i.e. if Buildings/ transport etc. works for him, or Finance.</p> <p>CR to send around the Finance overview.</p>	CR

3. Finance report and fundraising	Who
<p>Finance Approved to stay with Westpac until end of 2020 when loans will be renegotiated. Reports provided and discussed. Income and expenditure to end of May, final audited accounts for 2018 for Trust and Kindergarten, cashflow for building project. All accepted. The commendation from the auditor re the Trust's ability to open the third kindergarten room and move the office with no additional financing was noted. Alida's work on preparing the 3rd kindergarten at such low cost was commended. CR emphasised the need for people to read and review the accounts and ask questions as this is a critical tie for the Trust with the development work.</p> <p>Fundraising campaign A continuation committee has formed for ongoing work with John Whelan, all volunteering, as per mandate and work there has recommenced. Intend to raise a further \$200-\$300k. Doug Hill has offered to review applications to grant making bodies.</p> <p>Finance policy review Finance policies all approved. To be signed by Chairperson. They have been circulated to the community for comment.</p>	

1. Kindergarten report	Who
<p>Strategic plan for kindergarten This was amended today – Julie will circulate prior to next Props meeting so it can be discussed then.</p>	JM

2. Board report	Who
New board members are appointed – as notified in newsletter.	

3. Buildings	Who
<p>Staffroom playgroup extension Kindergarten would like to know nature of the work ahead – e.g. from noise etc. Need plan of action from Amalgamated builders e.g. when the different walls are coming down, when toilets available etc. This will come through from our regular meetings with project manager and reps from building company.</p> <p>Upper classroom Pene informed the Trust of the possibility of staging the building so that the two classrooms are built first and then the stairs and toilets etc. are built on afterwards if it needs to be staged.</p> <p>Ten year property plan This should be covered by someone with the building portfolio.</p> <p>Fence request from the neighbour An adequate fence per fencing law for a residential setting is wooden (if we are looking at the cheaper options). Clare will contact them. First of all Edwina will get a quote from Bunnings. Clare will ask neighbours for the breakdown of the metre cost. Then we ask to pay in instalments if the cost is acceptable in comparison to the Bunnings quote.</p>	<p>CR</p> <p>EH,CR</p>

4. Other matters	Who
Next meeting – to be confirmed – would normally be Wednesday 10 July but this falls in Primary School holidays.	

Meeting closed 8.28pm