

DUNEDIN RUDOLF STEINER SCHOOL

JOB DESCRIPTION

POSITION: Principal Release teacher

EMPLOYER: Dunedin Rudolf Steiner School Board of Trustees.

GENERAL RESPONSIBILITIES:

To support the educational, collegial, cultural and spiritual life of the school by integrating the **Steiner view of human development** into content and delivery of lessons; to lead by example in supporting standards expected of students, take responsibility for the safety of students through supervision duties, support school and community programmes, undertake performance appraisal and attend relevant school meetings.

This includes teaching particular Steiner /Waldorf School **Main Lessons** based on the understanding of the human being arising out of Anthroposophy.

SPECIFIC RESPONSIBILITIES:

- To teach Primary school classes in all aspects of the curriculum, both Waldorf and State appropriate to the **evolving development** of the students.
- To teach the students in a holistic manner to hold the students in both an educational and social caring attitude
- To work as **part of a team** in the development of a successful and comprehensive Primary school programme.
- Keep informed about developments in teaching and provide advice on suitable learning programme development to the school management.
- Take an active part in the school's **extra curricula activities** such as school sports, school fair, annual camps
- Where required complete a two year in - service '**Certificate of Steiner Education**' course which includes meetings on site and with external providers or any other training as seen necessary.
- Attend all meetings relevant to the position.
- Be available to teach other subjects according to individual subject strengths and support any other requirements of the school learning programme.

PERFORMANCE REQUIREMENTS:

Teaching Responsibilities: Teachers will;

- 1.1 Endeavour to work actively in the classroom on the basis of the Waldorf curriculum and its view of human development.
- 1.2 Provide a positive, artistic, imaginative and enriching learning environment that is safe and appropriate for the age and ability of all the students.
- 1.3 Establish and maintain positive relationships with the students and be a good role model.
- 1.4 Ensure students will be aware of the expected learning outcomes, where appropriate, and are encouraged to achieve their full potential

- 1.5 Communicate with parents about students' progress and development in appropriate ways, including class meetings and formal reporting supported by suitable assessment data.
- 1.6 Provide evidence that learning programmes are well planned, balanced and meet all the requirements of the school charter and school scheme which incorporates N.Z. curriculum objectives. Be involved with internal appraisals.
- 1.7 Ensure standards of behaviour are clearly stated and consistently and fairly applied.
- 1.8 Teachers will be attested annually on their performance in respect of the **Professional Standards** for teachers as laid down by the Ministry of Education.

School-wide Responsibilities: Teachers will;

- 2.1 Maintain appropriate standards of professional conduct, work collegially developing good co-operative relationships with other staff.
- 2.2 Develop and maintain positive relationships with parents and other members of the wider school community.
- 2.3 Ensure all delegated responsibilities are carried out effectively.
- 2.4 Participate in, and make professional contributions to school wide planning and the effective operation of the school as a whole.
- 2.5 Be aware of school policy and ensure all procedural requirements are met.
- 2.6 Take opportunities to increase and clarify understanding of the nature of Waldorf education among parents.

RESPONSIBLE TO: The Board of Trustees through the Principal.

Signed date:.....